



SA Barrel Horse Association Inc – Member Protection Policy



PURPOSE

The main objective of the SA Barrel Horse Association's Incorporated (SABHA) Member Protection Policy is to maintain responsible behaviour and the making of informed decisions by members and other participants in this association. As an affiliate of the Australian Barrel Horse Association (ABHA) our policy is aligned with their association.

It outlines our commitment to a person's right to be treated with respect and dignity and to be safe and protected from discrimination, harassment and harm or risk of harm.

Our policy informs everyone involved in SABHA of his or her legal and ethical rights and responsibilities and the standards of behaviour that are expected of them. It also covers the care and protection of children participating in our association's activities.

SCOPE

This policy applies to everyone involved in the activities of SABHA whether they are in a paid or unpaid/voluntary capacity including:

- *committee members, administrators and other association officials*
- *judges and other officials and volunteers*
- *members*
- *parents*
- *spectators*

Extent of Our Policy

Our policy covers all matters directly and indirectly related to SABHA and its activities. In particular, the policy governs unfair selection decisions, actions and breaches of our code of behaviour and behaviours that occurs at a sanction event. It also covers private behaviour where that behaviour brings SABHA, the ABHA or our sport into disrepute or there is suspicion of harm or risk of harm towards a child or young person.



Responsibilities

We will:

- adopt, implement and comply with this policy
- ensure that this policy is enforceable
- publish, distribute and promote this policy and the consequences of any breaches of this policy
- always promote and model appropriate standards of behaviour
- deal with any complaints made under this policy in an appropriate manner
- deal with any breaches of this policy in an appropriate manner
- recognise and enforce any penalty imposed under this policy
- ensure that a copy of this policy is available or accessible to all people and organisations to whom this policy applies
- review this policy every 18 months

Individual Responsibilities

Everyone associated with SABHA must:

- make themselves aware of the contents of this policy;
- comply with all relevant provisions of this policy, including the standards of behaviour outlined in this policy;
- consent to the screening requirements set out in this policy, and any state or territory Working with Children checks if the person holds or applies for a role that involves contact with a child or young person under the age of 18, or where otherwise required by law;
- treat other people with respect;
- always place the safety and welfare of children above other considerations;
- be responsible and accountable for their behaviour; and
- follow the guidelines outlined in this policy if they wish to make a complaint or report a concern about possible harm or risk of harm to a child, discrimination, harassment, bullying or other inappropriate behaviour; and
- comply with any decisions and/or disciplinary measures imposed under this policy.

Protection of Children

SABHA has a Child Safe Commitment Statement and a Child Safe Policy in place. It is the responsibility of all committee members to be familiar with these policies upon election to the committee. SABHA is committed to the safety and wellbeing of children and young people who participate in our association activities or use our services. We support the rights of the child and will always act to ensure that a child's safe environment is maintained. We also support the rights and wellbeing of our members and volunteers and encourage their active participation in building and maintaining a secure and safe environment for all participants. SABHA acknowledges the valuable contribution made by our members



and volunteers and we encourage their active participating in providing a safe, fair and inclusive environment for all participants.

Choosing Suitable Committee Members and Volunteers

SABHA will ensure that the Association takes all reasonable steps to ensure that it engages the most suitable and appropriate people to volunteer within the association, especially those that will be involved in contact with children.

As per our Child Safety Policy SABHA will ensure that Working with Children Checks are conducted for committee members and officials working with children, where an assessment is required by law.

Support, Train, Supervise and Enhance Performance

SABHA will ensure that all our committee members and volunteers who work with children have ongoing supervision; support and training. Our goal is to develop their skills and capacity and to enhance their performance so we can maintain a child-safe environment in our association. We aim to achieve this by keeping up to date with information available from <https://dhs.sa.gov.au/how-we-help/child-and-family-support-system-cfss/child-safe-environments>.

Report and Respond Appropriately to Suspected Harm or Risk of Harm

SABHA will ensure that committee members, association members and volunteers are able to identify and respond appropriately to children at risk of harm or harm and that they are aware of their responsibilities under legislation to make a report if they suspect on reasonable grounds that a child has been, or is being, put at risk of harm or harmed. In addition to any legal obligations, if any person believes that another person or organisation bound by this policy is acting inappropriately towards a child or is in breach of this policy they may make an internal complaint.

Any person who believes a child is in immediate danger or in a life-threatening situation should contact the police immediately.

Supervision

Children under the age of 18 must be always supervised by a responsible adult. It is the responsibility of the parent/guardian of any person under 18 always has an appropriate level of supervision. If a committee member finds a child under the age of 18 is unsupervised, they should assume responsibility for the child's safety until the child's parent/guardian is located.

If it appears a member will be left alone with just one child at the end of any Association activity, they will ask another SABHA member to stay until the child is collected.



Transportation

Parents and /or guardians are responsible for organising the transportation of their children to and from events. SABHA Committee members are not permitted to transport children on their own.

Taking Images of Children

SABHA has a photography and Videography Policy in place. SABHA requires that members, wherever possible, obtain permission from a child's parent or guardian before taking an image of a child that is not their own. If a photo is taken by a photographer hired/volunteering at an event on behalf of SABHA, we will also make sure that the parent or guardian understands how the image will be used.

To respect people's privacy, we do not allow camera phones, videos and cameras to be used inside changing areas, showers and toilets which we control or are used in connection with our association.

When using a photo of a child, SABHA will not name or identify the child or publish personal information, such as residential address, email address or telephone number, without the consent of the child's parent or guardian. We will not provide information about a child's hobbies, interests, school or the like, as this can be used for the wrong or dangerous purpose.

We will only use images of children that are relevant to our club's activities, and we will ensure that they are suitably clothed in a manner that promotes our club. SABHA has a 'Photography and Videography' permission form that is acknowledged when entering an event and SABHA will ask a child's parent or guardian before using their images.

Document Details

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Updated by	President
Review schedule	At least once every 18 months

Document Change Control

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1.0	31/01/2023	President	Committee	Draft Policy	SABHACSP.01
1.1	29/09/2023	President	Committee	Version 1	SABHACSP.01
2.0	14/08/2024	President	Committee	Reviewed VS1	SABHA Member Protection Policy VS2